SouthWest National Bank

Transaction Checklist

Personal Account Easy Switch

Organize your Direct Deposits and Automatic Withdrawals when switching to Southwest National Bank

Helpful Tip: For reference, gather your most recent statement from your old financial institution. You may even want a couple months worth. If applicable, include statements/information for utility payments, loan payments, health club memberships, etc. you have set up with your old account.

Southwest National Bank
PO Box 1401
Wichita, KS 67201

Routing Number: 101100618
Your Checking Account Number:
Your Savings Account Number:

Direct Deposits (List all direct deposits to your account(s)

Deposit Type	Company/Institution Name	Account Number	Amount	Date
Employer Payroll				
Social Security (800-772-1213)				
Retirement/Pension Plans				
Investments/Brokerage				

Automatic Payments/Transfers (List all withdrawals from your account(s)

Withdrawal Type	Company/Institution Name	Account Number	Amount	Date
Home/auto Insurance				
Life Insurance				
Gas/Electric				
Water				
TV/Internet				
Mortgage				
Credit Card				
Car Payment				

Former Account Activity Tracking

You will want to keep track of the activity on your old account. Make sure that all checks, deposits, automatic payments, debit card transactions and ATM withdrawals have cleared before closing the account.

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