

Simple Switch Kit



SOUTHWEST NATIONAL BANK

Let Us Show You How Easy It Is To Switch Banks!

Downtown
400 E. Douglas
Wichita, KS 67202
316-291-5303

Motor Bank
157 N. Emporia
Wichita, KS 67203
316-291-5390

Twin Lakes
2150 N. Woodrow
Wichita, KS 67203
316-838-5741

Indian Hills
2700 W. 13th St.
Wichita, KS 67203
316-941-1335

Towne West
454 S. Tracy
Wichita, KS 67203
316-942-4004

Towne East
225 S. Towne East Dr.
Wichita, KS 67207
316-681-2587



Simple Switch Kit

Southwest National Bank wants to make the transition as simple as possible. With our simple switch kit, you will feel comfortable knowing everything has been taken care of. Our forms assure no steps are forgotten, including direct deposits and automatic payments.

1. Open Your New Checking Account With Us

2. Review Your Old Account For Outstanding Transactions

3. Change Your Direct Deposits & Automatic Payments

4. Close Your Previous Account

We Want To Be Your Bank!

Use this form to keep track of all the important information you will need to change when switching to Southwest National Bank.



Southwest National Bank Information:	Routing Number: 101100618
PO BOX 1401	Your Checking Account Number: _____
Wichita, KS 67201	Your Savings Account Number: _____

Direct Deposits

Check if Applicable	Automatic Deposits	Account Number	Amount	Date
	Employer Payroll			
	Social Security 1-800-772-1213			
	Retirement/Pension Plans			
	Investments			
	Automatic Transfers from other bank accounts			
	Other			

Automatic Payments

Check if Applicable	Type of Automatic Payment/Transfer	Account Number	Amount	Date
	Mortgage/Rent			
	Car Payment			
	Insurance			
	Gas			
	Electric			
	Water			
	Home Phone			
	Cell Phone			
	Cable/Satellite TV			
	Garbage			
	Internet Provider			
	Health Club Membership			
	Credit Cards			
	Investments			
	Church/Non-Profit			
	Other			

For all direct deposits, automatic withdrawals, and recurring debit card transactions that are applicable to you, be sure to notify the sender or company of your new account information to begin using your Southwest National Bank account as soon as possible.

Automatic Payment & Direct Deposit Switch Form



Use this letter as notification to companies who automatic debit or credit your accounts.

Dear _____,
Company Name

Please use this form as authorization to change my automatic transaction with your company to my new bank account.

My account number with your company is: _____

In the name of: _____

My new account information to begin using:

Bank Name

Routing Number 101100618

Account Number

Please discontinue using my old account information:

Old Bank Name

Old Routing Number

Old Account Number

If you have any questions regarding this request, please contact me at:

Name

Home Phone

Street Address

Cell Phone

City, State Zip Code

Email

Sincerely,

Signature

Date



Existing Account Closing Notification Form

Send this letter to your previous bank as authorization to close your old accounts.

Dear _____,
Previous Bank Name

Please use this form as authorization to close the following accounts with you:

Account Name

Account Number

Secondary Owner

Social Security Number

Please forward all remaining funds to:
Southwest National Bank
P.O. Box 1401
Wichita, KS 67201

Or directly to me at the following address:

Name

Address

City/State Zip Code

Thank you,

Authorized Signer

Joint Owner (if applicable)